## **Guidelines for Weigh Down Challenge**

- 1. All participants must register by Wednesday, March 5<sup>th</sup>. Registration can be done at the Randolph YMCA or at Nautilus Family Fitness. Also, participants can register with their team captain at their respective participating business or organization.
- 2. All teams are to select a representing team captain who collects registration forms and fees, schedules and oversees weekly weigh-ins, and is responsible for collecting all weigh-in data from their team and submitting to the Weigh Down Committee. Send this data to: tbcox@randolph.edu weekly.
- 3. All participants must do their initial and weekly weigh-ins at either a public weigh station or private weigh station. Public weight stations include the Randolph-Asheboro YMCA and Nautilus Family Fitness. Private weight stations include any business or organization that chooses to host a team or teams.
- 4. For optimum weight loss, set a realistic and healthy weight-loss goal that is between 1 to 3 pounds per week.
- 5. Make sure that you wear the same or similar lightweight clothing without shoes each time you weigh.
- 6. Weigh at the same location, on the same day at approximately the same time and with the same set of scales each week to ensure accuracy.
- 7. All documentation is due by the end-of-the-day Friday for each week.
- 8. Team and individual successes will be recognized weekly during education sessions as well as posted online and via the newspaper.
- 9. All weight station workers and team captains must be aware of the Official Weigh-in Guidelines and sign a Confidentially Agreement agreeing not to divulge personal information of Weigh Down participants.
- 10. All final Weigh Down numbers are to be emailed to the Weigh Down Committee by 5 p.m. on Friday, May 13<sup>th</sup>.
- 11. The closing ceremony is scheduled for Tuesday, May 17<sup>th</sup> at 6 p.m. at RCC. Recognition of all winners, presentation of awards and prizes, and sharing of success stories will take place during this time.